Minutes of P&C Association
Tuesday 17th November 2015

The meeting opened at 7.40pm

Attendees: Bronwyn Smith, Ray Seguna, Jillian Tourlas, Tanya Koorey, Paula Squires, Leanne Luzar, Sandra McDowell, Julia Petruslis, Yvette Conn, Alyssa Micallef, Geoffrey Sutherland

Apologies: Louise Seguna, Katrina Andrus, Gilbert Watt, Lisa Pieper, Vivian Mepstead, Gina Sproules, Melissa Thomson, Janet Fuller

Minutes: October minutes were accepted without change.
Nominated: Sandra McDowell Seconded: Leanne Luzar

Business arising:
No business arising.

PREFECTS & SRC REPORT: - Allysa Micallef & Geoffrey Sutherland
Last week Tom and Annabelle went to Arcadia PS for the opening of the new school COLA. We are trying to build strong relationships with the local primary schools. Sean and Ruby went to an afternoon tea for white ribbon day. Leadership camp is on from the 4th – 6th December at Vision Valley for Prefects, SRC and House Leaders. Last Tuesday night, Rotary came to the school. Leaders took them on tours and showed them various areas of the school. We ended the night with a dinner together. Rotary would like to form bonds with the school to encourage leadership and to be involved in more things. We are finding that leadership teams within the school are communicating better and relaying information between the teams.

TREASURER’S REPORT: Delivered by email
The only activity in the general account is I have paid Yvette today for the gift cards she purchased as a thank you for Debbie and Lynne that was a cost of $163.
The general account had a balance of $2600.83 as at 31st October.

PRINCIPAL’S REPORT: Delivered by Jillian Tourlas
Julia – Rotary dinner went very well last week. They want to form a very strong relationship with the school and be involved with youth programs, school library events, gardening etc.
They would like to make it an annual event and invite the P&C to attend also.
Jillian – The library hasn’t moved on since the last meeting. They didn’t realise the library was built in a hole, so the new library will be built on the existing slab and will marry up with the existing administration building, walkways etc.
They are up to doing the schematics of the library.
They are still trying to complete within the framework of the timeline – being September 2016.
There’s a meeting tomorrow to discuss furniture and finishings. We would like to see the building finished first before we make those decisions. We will discuss this with them tomorrow.
It seems landscaping won’t be included in the project, but we can look at our other funding options such as, Bendigo Bank, Rotary and the money that was donated after the fire, around $30,000.
Science labs have gone to tender, while toilets are still out to tender. Change rooms will be the next project after the toilets are done. HSC went smoothly and has finished – results are out on the 16th December, ATAR’s on the 17th. We were a trial school for Valid (science tests) for year 10. We did quite well and we will have a science teacher present this at the next P&C meeting (next year).

Sarah Mills won the young business minds award this year. This is a Dural Chamber of Commerce initiative. The Café is running well. We have a hired a person to run it once a week (paid for out of the funding). 40 new laptops were purchased from funding to go with the BYOD system.

We need a trophy cabinet to display our trophy’s and awards in. We are thinking of putting it in the Waddell Café as there is a recessed area against the wall. This won’t happen until next year.

CAINTEEN: Delivered by Bronwyn Smith
Daily takings remain high. This is very positive, considering that Year 12 have finished up. Sally has settled in well and has arranged for the notice board to be moved and she has the daily specials displayed. She is going to add colour photos to this as well.

We would like the teachers to utilise the canteen and encourage them to order their lunch either via Flexischools or using the order bags at the canteen. The teachers lunch orders will be just placed just inside the canteen door. Year 7 stationery packs have arrived and will be sold on orientation day. Cash only at the canteen or credit card/efpos from the uniform shop. $35 each. If possible, Bronwyn Smith would like to address the year 7 students and parents briefly regarding the canteen and to encourage new volunteer helpers.

There will be a Competition for students early next year to name our canteen! Prize to be determined. Bronwyn Smith and I visited Castle Hill High School the week before last and this provided us with a lot of ideas and inspiration for our canteen.

We will be holding a planning meeting in late January to develop our goals and timelines for 2016, which should be a fantastic year!

Thanks to all our committee members, Sally, Sara and our volunteers for a busy year that has resulted in a lot of positive changes. Thanks also to the P and C and the staff for their support this year.

UNIFORM SHOP: Delivered by email
With the uniform shop the account balance of $125.93 This will improve as the Year 7 2016 parents buy their uniforms. We do have some outstanding bills waiting to be paid.

Anne and I decided we would change the uniform offer to the 14 scholarship awardees, we have replaced the woollen jumper with the jacket. This will cost the P & C another $15 per awardee. We made this decision as not many children are wearing the jumpers these days and it is far more efficient with administration processing time to just include the jacket rather than fussing around with extra payments from the parents. The maximum cost of the scholarships to the P & C for the uniforms is $4,130

Anne has also made an offer to the canteen committee to process book pack credit card payments using our card facility. We don’t want this offer to be made public. This offer is just for those who aren’t prepared with cash. I would prefer that the parents are advised to bring cash on enrolment day. Again this does create a bit of a head ache administratively as the credit card facility is attached to the uniform shop account only.

SOCIAL: Paula Squires
The year 7 breakfast will be held on the 28th January. Could we make sure that advertising for this goes on the website and on facebook, and also goes in the year 7 orientation bag.

Enrolments are at 117 – we will cater for 200.

Prefects / SRC will help distribute poppers and food.

Volunteers will be needed to help run the morning – cooking the BBQ, making sandwiches etc

Jillian - If there is wet weather like this year, we can move the BBQ down towards the English rooms to open up outside the hall and canteen area.

Yvette has offered to run the tea and tissues.

Ray – I think we should send an email out in the next few weeks for volunteers for the January breakfast.
Chatter: Can the flyer go in the grapevine in the last 2 editions of this year please.
Closer to the date we should advertise on facebook and the website.
I will need a float to sell the merchandise / produce on the night.
Jill – talk to Linda in the office closer to the date and she will organise for you.

MUSIC ENSEMBLE: Janet Fuller - absent

GENERAL BUSINESS:
Tanya – presented a proposal from Susanna Mills - discussing the possibility for her to be commissioned to create a mosaic for the new library. Could be a paver outside the entrance or a wall mounted piece or something else.
Conversation about creating some interesting art work, up the stair cases, across the bland concrete walls etc.
Jillian asked for some concepts to be developed regarding the discussion of artwork on large outdoor acrylic material to be hung to brighten up some of the spaces around the school.
Tanya to discuss with Susie and meet with Jillian to present ideas and discuss a budget.

Meeting closed 9.10pm

The Next P&C Meeting will Be Held On:
TUESDAY, 16th FEBRUARY 2016
At 7.30pm